

Under the Rules and Procedures of the Winthrop Town Council, President Gill called the Town Council Meeting to order at 7:00 PM at the Harvey Hearing Room

PLEDGE OF ALLEGIANCE

Councilor DelVento called the Pledge of Allegiance

ROLL CALL

Councilor DelVento-	Present
Councilor Powers-	Present
Councilor Letterie-	Present
Councilor Boncore-	Present
Councilor Sanford-	Present
Councilor Calla-	Absent
Councilor Mael	Present (7:30)
Vice President Varone-	Present
Council President Gill-	Present

PUBLIC HEARING

Transfer \$500,000 Town Stabilization Fund

No Comment

Public Hearing Closed

Transfer \$193,362 from Free Cash to the Point Shirley Drainage FEMA Fund-Fin. Com

No Comment

Public Hearing Closed

MINUTES

Motion by Vice President Varone to accept the minutes of October 1, 2013, as circulated

2nd by Councilor Boncore

Passed Unanimously

Motion by Councilor Sanford to accept the minutes of October 15, 2013, as circulated

2nd by Vice President Varone

Passed Unanimously (Councilor Powers Abstains, as absent from meeting).

PUBLIC COMMENT

None

CORRESPONDENCE

None

COMMITTEE REPORTS

Economic Development –Meeting-Oct. 10, 2013

Discussed the economical future of Winthrop and the Ferry Development, look at strategies on a whole.

Potential of Town Purchasing a Ferry / Would be a great investment for Winthrop

Potential of subsidizing by the MBTA

Rules & Ordinance-Meeting-Oct. 21, 2013

Home Rule Petition Regional 911-Motion will be submitted

Fiscal Capital Policy-Motion will be submitted

Finance Commission

Working on the water and sewer funds Referral-Reserves and Radio Read Meters

TOWN MANAGER REPORT

Very inspired by the towns vote for the new schools, congratulates all that worked so hard on this accomplishment.

FEMA Update-Has future meetings on this particular issue and is working closely with our states representatives as to make this new flood plan as supportive for our community as can be. There are no finalized set of maps as of yet. There is still a lot of process to unfold and all information is available to the public.

TOWN MANAGER REPORT CONTINUED-

- Dalrymple School is closing this week, project should begin shortly.
- Temple Tifereth is pulling permits to begin construction.
- A Health Survey will be available on the Towns Website. It is important for our townspeople to complete this survey as it is an important issue for the Town. With this information we will be able to apply for certain health grants that will enable us to enhance our towns health needs. All information is anonymous.
- E.B. Newton Cultural Center Heritage Room Dedication in memory to Don Simonini.
- Open Space Plan Meeting on Nov. 21, 2013 7:00 PM at the Harvey Hearing Room-Developing plan so that town will be eligible to file for funding through the State.
- Negotiations with Suffolk Downs have come to a halt at this time.

CFO Report-

- Auditors have completed the audit.
- Update FY Matrix
- Policy and Procedures Developments.
- Discusses next step on schools being approved.

All Council members express gratitude to the SBAC for the hard work and commitment for their work on the new schools.

OLD BUSINESS

Motion from the Finance Committee that the Town Council transfer \$193,362.00 from Free Cash to Point Shirley.....(See Attached Motion)

No 2nd Needed as coming from Finance

Passed Unanimously

Motion by Councilor Sanford to refer to the Finance Committee that the Town Council transfer \$187,000.00 from Free Cash to Ferry Acquisition Fund.....(See Attached Motion)

2nd by Vice President Varone

Passed Unanimously

Motion from the Finance Committee to take the necessary actions in conjunction with the Town Manager for the Town Stabilization Fund.....(See Attached Motion)

No Second Needed as coming from Finance

Discussion

Motion by Councilor Boncore to table this motion until Policy Developed

2nd by Councilor Powers

Discussion

Councilor DelVento agrees to table

Passed Unanimously

Motion from the Finance Committee to take the necessary actions in conjunction with the Town Manager for the Capital Stabilization Fund.....(See Attached Motion)

No Second Needed as coming from Finance

Discussion

Motion by Councilor Boncore to table this motion until Policy Developed

2nd by Councilor Powers

Discussion

Councilor DelVento agrees to table

Passed Unanimously

Motion from the Rules and Ordinance Committee hereby moves that the Town Council adopt and file the attached-Capital Policy Committee....(See Attached Motion)

No 2nd Needed as coming from Rules and Ordinance

Passed Unanimously

Motion from the Rules and Ordinance Committee hereby moves that the Town Council Amend the rules of the Winthrop Town Council Home Rules Petition....(See Attached Motion)

No 2nd Needed as coming from Rules and Ordinance

Passed Unanimously

NEW BUSINESS

Motion by Councilor Letterie that the Town Council authorize the Town Manager to execute a 5-Year Lease Purchase Agreement-School Bus....(See Attached Motion)

2nd by Councilor Sanford

Passed Unanimously

Motion by Councilor Letterie that the Town Council votes to approve the payment of prior year's bills.... (See Attached Motion)

2nd by Councilor Sanford

Passed Unanimously

Motion by Councilor Mael to create a policy that provides a framework for the distribution of Certified Free Cash to all Capital Stabilization Accounts...(See Attached Motion)

2nd by Councilor Sanford for purpose of discussion

Motion by Vice President Varone to refer this motion to the Fiscal Capital Policy Committee

2nd by Councilor Boncore

Passed Unanimously

PUBLIC COMMENT

Councilor Mael comments on the town having "good standing" procedures.

ADJOURNMENT

Motion to Adjourn by Councilor Boncore

2nd By Councilor DelVento

Passed Unanimously

Meeting Adjourned at 7:55 PM

A DVD of this meeting is available from WCAT

Public Documents used in the meeting are available at Town Managers Office.

Documents Used in this Meeting:

Hand Written Notes /Committee Openings Documents

Roll Call Log /Written Motions / Verbal Motions

Respectfully submitted,
Town Council Clerk
Denise Quist



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 9/26/13

TEXT OF MOTION

Motion: I move that the Town Council transfer \$193,362.00 from Free Cash to the Point Shirley Drainage FEMA Fund 513-359000 for the purposes of completing the Point Shirley Flood protection project or take any other action relative hereto.

*MOTION FROM FINANCE COMMITTEE
NO 2nd NEEDED*

Vote:

PASSED UNANIMOUSLY

Council President: _____

Date:

11-6-2013

Town Manager: _____

CFO: _____

TCF-019



TOWN OF WINTHROP OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 9/26/13

TEXT OF MOTION

Motion: I move that the Town Council transfer \$187,000.00 from Free Cash to the Ferry Acquisition Fund for the purposes of acquiring a Town owned ferry vessel in accordance with specifications in attached memorandum or take any other action relative hereto.

*MOTION BY COUNCILOR SANFORD TO REFER TO FIN. COMM.
2nd BY VICE PRESIDENT VANDOME*

Vote:

PASSED UNANIMOUSLY

Council President: _____

Date:

11-6-2013

Town Manager: _____

CFO: _____



TOWN of WINTHROP

MOTION

Submitted By: Council President Gill

Date: 9-26-13

Article Number: _____

Subject: \$500,000 Town Stabilization Fund

TEXT of MOTION

I move that the Council take the necessary actions in conjunction with the Town Manager to transfer or appropriate from available reserves, (\$500,000.00) for the Town Stabilization Fund or take any other action relative thereto.

MOTION TABLED

11-6-2013



TOWN of WINTHROP

MOTION

Submitted By: Council President Gill

Date: 9-26-13

Article Number: _____

Subject: \$500,000 Capital Stabilization Fund

TEXT of MOTION

I move that the Council take the necessary actions in conjunction with the Town Manager to transfer or appropriate from available reserves, (\$500,000.00) for the Capital Stabilization Fund. Such fund shall be for the exclusive use of Capital Maintenance expenses for Municipal and School Buildings or take any other action relative thereto.

MOTION TABLED

11-6-2013

TOWN of WINTHROP



MOTION

Submitted By: Rules and Ordinance Committee

Date: 10-24-13

TEXT of MOTION

The Rules and Ordinance Committee hereby moves that the Town adopt and file the attached:

Home Rule Petition-Entitled an Act Establishing a District to operate a regional Public Safety Communications and Dispatch Center for the cities known as the City of Revere and the Town of Winthrop.

*MOTION BY RULES & ORDINANCE COMMITTEE
NO 2ND NEEDED*

Vote: *PASSED UNANIMOUSLY*

Date: *11-6-2013*

TC-012

TOWN of WINTHROP



MOTION

Submitted By: Rules and Ordinance Committee

Date: 10-24-13

TEXT of MOTION

The Rules and Ordinance Committee hereby moves that the Town Council Amend the rules of the The Winthrop Town Council by adding a new subsection d) to Rule 9 Special Committees Section A which will read:

d) Fiscal Capital Policy Committee, 9 members. The committee shall have four (4) no-voting members who shall be the Town Manager, Town Chief Financial Officer, Internal Auditor and Superintendent of Schools.

The five (5) voting members shall be the Chairs of the Council Finance Committee, Capital Assets Committee, Rules and Ordinance Committee, Citizens Finance Advisory Committee and the Chair of the School Committee or his designee.

This Committee shall develop a criteria and protocols for a Capital Building Maintenance Stabilization Fund and a Free Cash Funding Policy which they will be changed with maintaining and overseeing and by changing the current Rule 9 Section A Subsection d) to Rule 9 Section A Subsection e).

*MOTION FROM RULES & ORDINANCE COMM.
AD AND NEEDED*

Vote: PASSED Unanimously

Date: 11-6-2013

TC-013

TOWN of WINTHROP



MOTION

Submitted By: James McKenna, Town Manager Date: 10-31-13

TEXT of MOTION

Motion: I move that the Town Council authorize the Town Manager to execute a 5-year lease purchase agreement for the acquisition, purchase, financing and leasing of a conventional 77 passenger school bus with a total cost of \$83,615.00, comprised of 5 annual payments of \$16,723.00 funded from the School Department Transportation Account 424144-558108 with 50% reimbursement from Viking Pride for the Winthrop Schools and other related use, or take any other action relative hereto.

*Motion by Councilor Lettierie
2nd by Councilor Santos
P. U.*

Vote: _____

Date: 11-6-2013

TCF-024



TOWN OF WINTHROP

OFFICE OF THE TOWN MANAGER

Town Hall, 1 Metcalf Square, Winthrop, MA 02152 Telephone: 617-846-1077 Fax: 617-846-5458

James McKenna
Town Manager

MOTION

Submitted By: James McKenna, Town Manager

Date: 10/31/13

TEXT OF MOTION

Motion: I move that the Town Council vote to approve the payment of prior year bills in the aggregate of \$7,806.84 from the current year budget for each department as noted:

Department	Type	Account	Total	Fiscal Year
Town Council	Supplies & Equipment	0111052-542005	352.50	2012
Town Council	Supplies & Equipment	0111052-542005	180.00	2013
Town Council	Supplies & Equipment	0111052-542005	53.54	2013
Town Manager	Supplies & Equipment	0111252-542005	264.00	2012
Inspectional Services	Contract Services	0124152-544350	625.00	2013
Waterways/Harbor	Contract Services	75252-544350	372.71	2013
Police Department	Utilities	0121052-521600	4,541.64	2013
Police Department	Contract Services	0121052-544350	1,417.45	2012

(Request details are attached)

or take any other action relative hereto.

Vote: _____

Council President: _____

Date: 11-6-2013

Town Manager: _____

CFO: _____

*Motion by Councilor Herrerie
2nd by Councilor Sanford
P. 4.*

TCF-025

TOWN of WINTHROP



MOTION

Submitted By: Councilor Mael

Date: 10-31-13

Subject: Certified Free Cash to All Capital Stabilization Accounts

TEXT of MOTION

A motion is made to create a policy that provides a frame work for the distribution of Certified Free Cash to all Capital Stabilization Accounts to include Capital Stabilization, General Stabilization and any and all Accounts funded from, Free Cash currently in effect or those created in the future. If a Free Cash policy is created it should provide for the distribution of Certified Free to any Stabilization Fund prior to any encumbrances or distributions made from said funds.

The intended effect of this policy is to not have capital items funded from Certified Free Cash until the Stabilization Funds have first been funded.

*Motion by Councilor Mael
2nd by Councilor Santos for purpose of discussion
discussion*

Vote: _____

Date: 11-6-2013

*Motion by V.P. Varone to refer to ^{Final} Cap. Policy Committee
2nd by Councilor Boncore
P.U.*

TCF-026